



POLICY AND REGULATIONS ALLOWING FOR THE SALE AND SERVING OF ALCOHOLIC
BEVERAGES ON THE UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN CAMPUS

Form B

REQUEST FOR POSSESSION AND CONSUMPTION (NOT SALE) OF ALCOHOLIC BEVERAGES
ON THE UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN CAMPUS

Request should be submitted to the Dean or Director of the academic or administrative unit with a copy of the approved request to the Office of the Chancellor, 317 Swanlund Administration Building, MC-304.

Name or type of event and purpose:

Alcoholic beverages will be served as follows:

<u>Date</u>	<u>Time</u>	<u>Room Location</u>	<u>Number of Participants</u>
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Will the function(s) be in compliance with all of the applicable sections of the Policy and Regulations Allowing for the Sale and Serving of Alcoholic Beverages on the University of Illinois Urbana-Champaign Campus (Campus Administrative Manual, Section VIII-10): ___ Yes ___ No

If not in compliance, list requested exceptions: _____

Specify the account number from which payment for alcoholic beverages will be made, and include the name of the caterer (for a list of pre-approved caterers please visit <http://www.dps.uiuc.edu/certificates.aspx>):

Account Number: _____ Caterer (if applicable): _____

APPROVED:

Submitted by:

Dean or Director

Title

Date

Name of Unit

Date

Remarks (if applicable): _____

c: Office of the Chancellor

REMINDER: IF ALCOHOL BEVERAGES ARE TO BE SOLD DIRECTLY OR INDIRECTLY,
DO NOT REQUEST APPROVAL ON THIS FORM, USE FORM A.